

**TOWN OF DUNE ACRES
COUNCIL MINUTES
MARCH 18, 2014**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, March 18, 2014 at the Town Hall. Council President Lou Mellen called the meeting to order at 7:30 p.m., with Council Members John Sullivan, Rich Hawksworth, Clerk-Treasurer Carolyn Mellen and Attorney Dan Whitten in attendance. Council President Mellen opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Council Member Sullivan moved that the minutes for the February 18, 2014 Town Council meeting be approved as presented. Council Member Hawksworth seconded, and the minutes passed unanimously.

FINANCIAL REPORT AS OF: February 28, 2014

BANK BALANCE- 2/28/2014

Porter State Bank	\$135,936.25
TrustIndiana	\$191,209.61
Any Adjustments	
Record Balance	\$327,145.86

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purchase.

BREAK DOWN OF FINANCES AMONG FUNDS

As of 2/28/ 2014

FUNDS	BALANCE	APP BAL.	
GENERAL	\$107,758.50	\$ 285,321.98	84%
MOTOR VEHICLE HIGHWAY	\$ (4,057.82)	\$ 39,077.21	55%
LOCAL ROAD & STREET	\$ 5,921.24	\$ 7,890.05	99%
PARK & RECREATION	\$ 15,688.74	\$ 21,994.00	99%
DONATIONS *	\$ 6,346.60		
RAINY DAY FUND*	\$ 131,930.78		
CCI	\$ 1,219.87	\$ 1,107.00	100%
CCD	\$ 18,954.83	\$ 13,345.00	100%
CEDIT	\$ 15,515.00	\$ 20,000.00	100%
RIVERBOAT REVENUE SHARING	\$ 2,156.30	\$ 1,080.00	100%
Construction Security Dep*	\$ 25,000.00		
SalesTaxClubHouseRental*	\$ 2.30		
ClubHouseRentalDeposit*	\$ -		
TOTAL FUNDS	\$326,436.34		

Town Council Member Sullivan then moved that the financial report be accepted. Town Council Member Hawksworth seconded, and the financial report was accepted.

CORRESPONDENCE RECEIVED:

The Town received the Indiana Dunes 2014-16 Strategic Plan & 2014 Business Plan.

We now have the Indiana Pipeline Awareness Association 2014 Emergency Responder Manual.

IDEM has approved the Bailey Generating Plants' control of Mercury Emissions. The whole document is at Town Hall.

The Porter County Sheriff wrote a letter to both Dune Acres and the town of The Pines discussing his budgetary limits in regard to services to our towns. Attorney Whitten has spoken to him and doesn't believe any changes will be made.

Council Member Sullivan moved the claims for the month of March 2014 in the amount of \$29,112.15 be approved. Council Member Hawksworth seconded and the motion passed unanimously.

COMMISSIONERS REPORTS:

BUILDING – Council Member Hawksworth moved that the permit for a garage addition at 46 Circle be approved. Council Member Sullivan seconded and the permit was approved. The Town Council has granted permission to the contractor of the Dalal project at 31Crest, to take an additional 6 months to finish the project. Attorney Whitten will write a letter to the resident at 54 Circle following a cease and desist order by the Town Council. Mark Hull will post signs soon regarding the frost law.

ENVIRONMENT: The Town Clean Up will be on April 26th & 27th. In accordance with this, NIPSCO has offered to give Dune Acres several new trees as part of the line maintenance and tree trimming project. These trees will be planted that Sunday of the Clean Up. Rich Hawksworth announced that he has been approved on the local level for a Lake Michigan Coastal Protection matching grant of \$15,000 to continue work on East Unit of Clubhouse Dune. He awaits federal approval.

FIRE: The town will be analyzing the water requirements of the sprinkling system at the Clubhouse to see if Indiana American Water has an option for us.

MAINTENANCE: Mark Taylor is picking up brush around town and laying it along the side of the roads so that during the Spring Clean Up it will be chipped.

ROADS: Mark Hull reported that we will continue to patch the large pot holes in town, leaving the small ones until the asphalt plants are back up and running so that a more permanent job with the repairs. We will be spending more money this year on crack sealing.

OTHER REPORTS: DACIF: Bobbi Taylor presented the DACIF Annual Report for 2013, which can also be found on the internet. (Also in official minutes book). She reported that DACIF paid for the renovated Clubhouse vestibule and thanked Mark Hull for his endless hours of setting that up. DACIF also bought a scanner for the Historical Society; Produced a trail map – (thank you Bill Spence); DACIF will be helping with the Matching Grant mentioned earlier. She also thanked John Ebersole for purchasing, donating and planting the new evergreen in the park which is now our holiday tree. Laura Truax has taken over as Secretary of DACIF.

Other new members are Len Kareska and Bette Norris, replacing John Ebersole and Jean St. Aubin.

CLUBHOUSE: Mark Hull reported that the okum that was used several years ago between the logs of the Clubhouse has dried out or falls out. He is looking into different methods to preserve the logs. We will need to have regular maintenance on the outside of the Clubhouse.

DEER CULL: Town Council Member Sullivan gave a report on this past winter's deer cull, which ended on March 15, 2014. 27 deer were killed by 4 marksmen. They were all removed and consumed.

SOCIAL: Carolyn Mellen asked for volunteers to help with this year's social events.

OLD BUSINESS: Council President Mellen asked that if any resident that has had a frozen water line this winter to contact the Clerk so we can fix the problem on a comprehensive basis.

Council Member Hawksworth gave a list of his suggestions of proposed changes to the building ordinances to the Council.

Clerk-Treasurer Carolyn Mellen reported that Frontier was offering a deal that would allow us to install internet in the Guard house for free. This will tie in to the installation and monitoring cameras up at the Club House.

NEW BUSINESS: A discussion was led by Town Council Hawksworth regarding who should have the right/responsibility to speak on behalf of the town.

With no other matters duly brought before the Town Council, the meeting was adjourned at 8:37 p.m.

LOU MELLEN, Town Council President

JOHN SULLIVAN, Town Council Member

RICH HAWKSWORTH, Town Council Member

CAROLYN MELLEN, Clerk-Treasurer

CLAIMS FOR MARCH 2014		
<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay Period 2/1/2014-2/28/2014	\$ 1,390.54
Carolyn S. Mellen	Clerk-Treasurer Office	\$ 1,050.62
Diane Bartley	Security Pay	\$ 1,549.93
Harold E. King	Security Pay	\$ 382.86
Mark J Taylor	Maintenance Pay	\$ 1,500.53
Philip A Lepley	Security Pay	\$ 1,459.43
Sean T Grubbs	Security Pay	\$ 924.31
Terry R Trout	Security Pay	\$ 680.30
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period 2/1/14-2/28/14	\$ 2,644.08
IN Tax	Payroll Liabilities for Pay Period	\$ 435.39
Republic Services - Able Disposal#715	Monthly collection	\$ 94.00
Nipsco	Electric at Mineral Springs & RT 12	\$ 14.74
	Gas/Electric at Town Hall - East Road	\$ 223.81
	Gas at Clubhouse	\$ 543.88
	Gas/Electric at Pump House	\$ 322.03
	Electric at Tennis Court	-
	Electric at 4 Shore Drive Pump	\$ 34.64
	Electric at Security Office	\$ 223.44
Verizon Wireless	Security Mobile Phone	\$ 43.52
Frontier	Security/PumpHouse phones & clubhouse monitor	\$ 183.56
	Town Hall/Internet/Phone	\$ 122.77
IAWC	Water to Security Office -	\$ 46.76
	Water to Clubhouse/maintenance barn	\$ 306.30
Pinkerton Fuels & Lubricants	Fuel for Town Vehicles	\$ 202.06
Hopkins' Ace Hardware	Handle Shovl Armor-D30" - Maintenance	\$ 31.95
ABC Burglar & Fire Alarm Corp	Monthly monitoring	\$ 30.00
Menards Portage	2-Handset/ltad Dec. 6.0-Security	\$ 54.98
	18 - Sand in a tube - sandbags for Town Hall	\$ 66.42
	50# Pothole Patch, concentrated degreaser	\$ 81.81
	50# Pothole Patch	\$ 55.86
	250 w Metalarc - 2 lamppost bulbs @security bldg	\$ 53.24
Menards - Michigan City	50# Pothole Patch	\$ 79.80
Chase Credit Card	Rapid Fax	\$ 9.95
	Aplus.net - annual fee for website use	\$ 76.32
Quill.com	cyan toner cartridge, Key tags,	\$ 90.77
	pre-inked stamper	\$ 21.99
	Bk refill ink for pre-ink stmp	\$ 4.99
Keystone Software Systems	Annual Budgeting Software Maintenance Fee	\$ 1,090.00
Chesterton Tribune	Publication of CTAR 2013	\$ 34.74
Jon's Tree Service, Inc.	2/17/14-3/12/14 Plowing, salting, Trucking salt	\$ 4,757.50
RV Sutton Inc.	3 hours Payloader w/ operator -snow removal	\$ 540.00
North American Salt Co	22.87 T Thawrox - 2/19/2014	\$ 1,799.90
	23.06 T Thawrox - 2/21/2014	\$ 1,814.55
Action Fire Equipment, Inc	Range guard service - Clubhouse range	\$ 98.00
Martin Security Systems, Inc.	Qtrly. Monitoring Electronic Fire System	\$ 75.00
Carolyn Mellen	Mileage to ILMCT School-Muncie 352 mi./RT@.44	\$ 154.88
Professional Pest Management	Quarterly Service at Clubhouse	\$ 50.00
Attny. Dan Whitten	1st Qtr. Legal Fees	\$ 2,750.00
IACT	2012 Indiana Elected Officials Handbook for R.H.	\$ 10.00
D & N Woodcarvings	Carving of 7' Bear at Crest Dr.	\$ 900.00
TOTAL CLAIMS FOR MARCH 2014		\$29,112.15