

TOWN OF DUNE ACRES
COUNCIL MINUTES
June 23, 2014

The Town of Dune Acres Town Council met for its regular monthly meeting on Monday, June 23, 2014 at the Town Hall. Council President Lou Mellen called the meeting to order at 6:00 p.m., with Council Members John Sullivan, Rich Hawksworth, Clerk-Treasurer Carolyn Mellen and Attorney Alan Mindel in attendance. Council President Mellen opened the meeting with the Pledge of Allegiance.

GUEST SPEAKER: Cathy Martin from Save The Dunes gave a short slide show presentation on the organizations goals to preserve and protect the dunes.

APPROVAL OF MINUTES:

Council Member Hawksworth moved that the minutes for the May 19, 2014 Town Council meeting be approved as presented. Council Member Sullivan seconded, and the minutes passed unanimously.

FINANCIAL REPORT AS OF: May 31, 2014

BANK BALANCE- 5/31/2014						
Porter State Bank	\$81,504.61					
TrustIndiana	\$191,238.45					
Any Adjustments						
Record Balance	\$272,743.06					
		*Those funds marked with an asterisk				
BREAK DOWN OF FINANCES AMONG FUNDS		are designated monies and can only be				
As of MAY 31, 2014		spent for the designated purchase.				
FUNDS	BALANCE	APP BAL.				
GENERAL	\$59,238.32	\$ 231,560.77	68%			
MOTOR VEHICLE HIGHWAY	\$ (15,045.87)	\$ 26,426.00	37%			
LOCAL ROAD & STREET	\$ 7,172.99	\$ 7,664.48	96%			
PARK & RECREATION	\$ 13,790.86	\$ 20,096.12	91%			
DONATIONS *	\$ 6,685.30					
RAINY DAY FUND*	\$ 131,930.78					
CCI	\$ 1,143.55	\$ 1,030.00	93%			
CCD	\$ 18,954.83	\$ 13,345.00	100%			
CEDIT	\$ 18,687.09	\$ 19,962.12	99%			
RIVERBOAT REVENUE SHARING	\$ 2,156.30	\$ 1,080.00	100%			
Construction Security Dep*	\$ 25,000.00					
SalesTaxClubHouseRental*	\$ 72.30					
ClubHouseRentalDeposit*	\$ 1,500.00					
TOTAL FUNDS	\$271,286.45					

The Clerk-Treasurer reported that the June 2014 property tax draw of \$160,628.23 had been deposited that day. Town Council Member Sullivan then moved that the financial report be accepted. Town Council Member Hawksworth seconded, and the financial report was accepted.

PAYMENT OF CLAIMS:

Council Member Sullivan moved the claims for the month of June, 2014 in the amount of \$31,047.41 be approved. Council Member Hawksworth seconded and the motion passed unanimously.

CORRESPONDENCE: Bob Evans wrote a letter to the Southshore Rail line (NICTD) about the crossing gates going down and staying down without evidence of a train coming. President Mellen reported that while scheduling the repair of the railroad crossing he learned that the railroad found that the gate was not functioning properly and repaired the sensors that were worn out. He also reported that Mineral Springs Road will be closed on Thursday, June 26, 2014 for the repair. Detour signs directing traffic out the East Road gate will be erected. There will be Security guards at the East Gate.

COMMISSIONERS REPORTS:

BEACH: Rob Carstens has been pressuring South Shore Marina – the barge company, to put our buoys in the lake. Residents were urged to donate to the Fireworks display on July 5, 2014.

BUILDING: A time limit for construction was discussed with a possible requirement of an additional building permit fee.

ENGINEER: Irv Call replaced the other lamp at the front gate. He repaired the line to the caisson with the help of Rick Demkovich and Mike Konopacki.

ENVIRONMENT: Robin Tennant reported that the flowers that were not sold at the Spring party have been planted on Clubhouse dune. She will have a community service volunteer working under Rich Hawksworth and her supervision, primarily doing environmental work.

MAINTENANCE: Dick Taylor reported that the basketball backboard is up and all the park benches have new wood on them.

SECURITY: Cecilia Call passed on a concern about cars speeding on East Road. There is a new family with very young children living on East Road by Crest Drive.

OTHER REPORTS: President Mellen said that the Clubhouse logs look fantastic. After the perma-chinking is complete the Clubhouse will be stained. Then clear coat goes on every three years and that should be the extent of the exterior maintenance needed in the future.

OLD BUSINESS: After the second reading by title only of the proposed amendments to ordinances presented last month, Council Member Sullivan moved that 2 of the Ordinances be approved. Member Hawksworth seconded and the Ordinances passed unanimously. They are as follows:

Ordinance No. 2014-1. Buildings and Building Regulations, An Ordinance of the Town Council of the Town of Dune Acres, Indiana. Amending Chapter 10, Article II, Section 10-25(a) of the Dune Acres Town Code, to read as follows: Section 10-27(a) shall be changed to read "Permits required. No person, firm or corporation shall erect, construct, remodel, enlarge, move, remove, convert or demolish any building or structure in the Town, nor proceed with clearing, grading, excavation, tree removal, paving or other work in connection therewith nor make any improvements required by Chapter 30 (Subdivisions), or cause the same to be done, without first obtaining an Improvement Location Permit as required by Chapter 46 (Zoning) and a Building Permit."

Ordinance No. 2014-3. Subdivisions. An Ordinance of the Town Council of the Town of Dune Acres, Indiana. Amending Chapter 30 of the Dune Acres Town Code. Chapter 30, Article I shall be changed as follows: Chapter 30, Article I, Section 30-2 shall be changed to include "Lot Width means the mean width of a lot measured at right angles to its depth." Chapter 30, Article III shall be changed as follows: 1). The heading of the first column of the table included in Section 30-59 Lots. Shall be changed to read "Minimum Width".

2). Section 30-60(a) shall be changed to read "Schools and recreation facilities. Where deemed essential by the Plan Commission or the Town Council, upon consideration of the particular type of development proposed in the subdivision, the Plan Commission may specify provision for schools and for recreation facilities, including neighborhood parks, playgrounds, and public access to water frontage. Such provisions may include:"

3). Section 30-60 (a)(3) shall be added to read "In lieu of the dedication of land as required by Sec.30-60(a)(1), the Town Council may require a monetary donation not to exceed 10% of the fair market value of the property proposed for subdivision. Said monetary donation will be used solely for the acquisition of new town parkland or the improvement of existing town parkland.

4). Section 30-60(b) shall be changed to read "Lands adjacent to Lake Michigan. All land adjacent to Lake Michigan, and located within one-hundred feet of the landward side of the Ordinary High Water Mark, as established and defined by the State of Indiana, shall be dedicated for use as a public park."

Chapter 30, Article IV shall be changed as follows:

- 1). Section 30-84(7) shall be added to read "Eradication of Invasive Plant Species"
- 2). Section 30-84(8) shall be added to read "Remediation of areas disturbed by construction activities using native vegetation indigenous to the site unless, in the judgement of the Plan Commission, said vegetation is unsuitable for the intended purpose in which case Plan Commission will suggest suitable alternatives.
- 3). Section 30-85(c) shall be added to read "All proposed improvements shall be subject to the provisions of Chapter 46, Article IV of the Town ordinances.

NEW BUSINESS: The Clerk-Treasurer will be working on the 2015 Budget. Commissioners were encouraged to let her know if there are any new requests.

There was a discussion concerning revising parts of the parking permit ordinances, including the ban on door to door solicitation. The discussion will be considered by the Town Council.

Town Council President Mellen met with the new Superintendent of the National Park Service, Mr. Paul Labowitz in what he described as a very positive discussion. Superintendent Labowitz seems very committed to having a good relationship with the park's lakeshore neighboring communities.

Lou Roberts, who recently completed the new Dune Acres' phone directory let everyone know that previous residents Jeffrey and Linda Swoger did the graphic design work for the advertising in the directories. The Town Council thanked both Lou and the Swogers for their hard work. Lou has requested that the upcoming budget allow money for the publishing costs since obtaining advertising is very time consuming.

Sue Smith wanted the Council to know that the new group "UFO's" are enjoying their weekly Thursday morning gatherings at the Town Hall. About a dozen women have enjoyed the craft time and are making new friends.

With no other matters duly brought before the Town Council, the meeting was adjourned at 7:43 p.m.

LOU MELLEN, Town Council President

JOHN SULLIVAN, Town Council Member

RICH HAWKSWORTH, Town Council Member

CAROLYN MELLEN, Clerk-Treasurer

CLAIMS FOR JUNE 2014

CLAIMANT	DESCRIPTION	AMOUNT
Atha W. Belsha	Security Pay Period 5/1/2014-5/31/2014	\$ 1,667.78
Carolyn S. Mellen	Clerk-Treasurer Office	\$ 1,050.63
Diane Bartley	Security Pay	\$ 167.85
Glenn Brown	Security Pay	\$ 106.01
Harold E. King	Security Pay	\$ 521.45
Justin O Kookan	Security Pay	\$ 617.13
Mark J Taylor	Maintenance Pay	\$ 1,498.48
Philip A Lepley	Security Pay	\$ 1,599.27
Sean T Grubbs	Security Pay	\$ 1,205.74
Terry R Trout	Security Pay	\$ 1,275.65
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period 5/1/2014-5/31/2014	\$ 3,001.32
IN Tax	Payroll Liabilities for Pay Period	\$ 477.75
Republic Services - Able Disposal#715	Monthly collection	\$ 94.00
Nipsco	Electric at Mineral Springs & RT 12	\$ 14.36
	Gas/Electric at Town Hall - East Road	\$ 81.99
	Gas at Clubhouse	\$ 49.09
	Gas/Electric at Pump House	\$ 121.69
	Electric at Tennis Court	\$ 20.26
	Electric at 4 Shore Drive Pump	\$ -
	Electric at Security Office	\$ 111.29
Verizon Wireless	Security Mobile Phone	\$ 43.53
Frontier	Security/PumpHouse phones & clubhouse monitor	\$ 179.81
	Town Hall/Internet/Phone	\$ 85.34
IAWC	Water to Security Office -	\$ 48.91
	Water to Clubhouse/maintenance barn	\$ 84.60
Pride Portable Toilet Co	May 1-28, 2014 East Beach	\$ 115.00
	May 29-June 25, 2014	\$ 115.00
Pinkerton Fuels & Lubricants	Fuel for Town Vehicles	\$ 500.44
Hopkins' Ace Hardware	Brass shutoff hose, rat bait - Maintenance	\$ 16.48
ABC Burglar & Fire Alarm Corp	Monthly monitoring	\$ 30.00
Menards Portage	Light bulbs, bleach, cable ties, gas can etc. M. Taylor	\$ 75.72
	Fast Set Concrete for The Bear	\$ 22.40
	25 2x4x8', Bolt, Rustoleum spray - Bball Ct.	\$ 119.35
	15 2x4x8', wiping cloths, etc.	\$ 66.70
	Building picnic tables	\$ 104.66
Menards Michigan City	Repair park benches	\$ 26.81
Martin Security	quarterly Monitoring Electronic Fire System	\$ 75.00
Quill.com	Cigarette Receptacle at Viewing Deck - Park	\$ 129.99
Chase Credit Card	Rapid Fax	\$ 9.95
	123 Security Prod., return wrong mount for CH camera	\$ (195.53)
	123 Security Prod., purchase correct mount	\$ 185.61
	R & B Customs - flashing light bar on maint. truck	\$ 391.24
	Prairie Nursery- Reimbursed by Social Committee	\$ 362.96
	Tractor Supply co. -25' hose - maintenance	\$ 24.99
	Bass Pro Shop - chest waders - maintenance	\$ 89.99
	Energy Efficient Prod., light replacement- I. Call	\$ 129.99
	YMLP - Annual text messaging - H. Silverman	\$ 108.00
Star Uniform	Glenn Brown - uniform	\$ 111.94
Cecilia Call	Yard Stakes - reserved parking signs-Security	\$ 31.98
	Refund for revocation of parking permit	\$ 40.00
K-Mart	Batteries and Security Supplies	\$ 39.95
Irv Call	Reimburse for Premium Grade Electrical Tape	\$ 22.43
Shirley Hull	Refund for Phone Book Adv. double payment	\$ 100.00
Town of Porter	2014 Fire Contract - 1/2 annual amount	\$ 8,507.50
Chesterton Feed & Garden	2 3x50 Landscape fabric for culvert at Clubhouse	\$ 63.99
AMA Design & Print	2014 DA Directory (200)	\$ 1,526.50
Kelly Klawson	Removal and resetting of 2 windows-Clubhouse	\$ 800.00
Down to Earth, Inc.	Start up sprinkler System	\$ 89.00
Porter Health	Drug Screen for new employee Glenn Brown	\$ 35.00
Allyson Straka	Cancelled CH rental - Return fees	\$ 1,035.00
Mark Hull	UPS - return of wrong mount - reimburse	\$ 50.33
Above All Overhead Door Inc	Purchase and install of Maint. Barn elect.garage door	\$ 717.00
Q and S	Water Hook up fee Truax @ 58 West Rd.	\$ 600.00
WA Recycling Services	2 - 30 cubic feet dumpsters; brush, clubhouse	\$ 600.00
Newark Element14	Interface relay, resistor wire - Irv Call	\$ 48.11