TOWN OF DUNE ACRES COUNCIL MINUTES June 23, 2014

The Town of Dune Acres Town Council met for its regular monthly meeting on Monday, June 23, 2014 at the Town Hall. Council President Lou Mellen called the meeting to order at 6:00 p.m., with Council Members John Sullivan, Rich Hawksworth, Clerk-Treasurer Carolyn Mellen and Attorney Alan Mindel in attendance. Council President Mellen opened the meeting with the Pledge of Allegiance.

GUEST SPEAKER: Cathy Martin from Save The Dunes gave a short slide show presentation on the organizations goals to preserve and protect the dunes.

APPROVAL OF MINUTES:

Council Member Hawksworth moved that the minutes for the May 19, 2014 Town Council meeting be approved as presented. Council Member Sullivan seconded, and the minutes passed unanimously.

FINANCIAL REPORT AS OF: May 31, 2014

			1	
BANK BALANCE- 5/31/2014				
Porter State Bank	\$81,504.61			
TrustIndiana	\$191,238.45			
Any Adjustments				
Record Balance	\$272,743.06			
			*Those funds m	arked with an asterisk
BREAK DOWN OF FINANCES AMONG FUNDS			are designated monies and can only be	
As of MAY 31, 20:		spent for the designated purchase.		
FUNDS	BALANCE	APP BAL.		
GENERAL	\$59,238.32	\$ 231,560.77	68%	
MOTOR VEHICLE HIGHWAY	\$ (15,045.87)	\$ 26,426.00	37%	
LOCAL ROAD & STREET	\$ 7,172.99	\$ 7,664.48	96%	
PARK & RECREATION	\$ 13,790.86	\$ 20,096.12	91%	
DONATIONS *	\$ 6,685.30			
RAINY DAY FUND*	\$ 131,930.78			
CCI	\$ 1,143.55	\$ 1,030.00	93%	
CCD	\$ 18,954.83	\$ 13,345.00	100%	
CEDIT	\$ 18,687.09	\$ 19,962.12	99%	
RIVERBOAT REVENUE SHARING	\$ 2,156.30	\$ 1,080.00	100%	
Construction Security Dep*	\$ 25,000.00			
Sales Tax Club House Rental*	\$ 72.30			
ClubHouseRentalDeposit*	\$ 1,500.00			
TOTAL FUNDS	\$271,286.45			

The Clerk-Treasurer reported that the June 2014 property tax draw of \$160,628.23 had been deposited that day. Town Council Member Sullivan then moved that the financial report be accepted. Town Council Member Hawksworth seconded, and the financial report was accepted.

PAYMENT OF CLAIMS:

Council Member Sullivan moved the claims for the month of June, 2014 in the amount of \$31,047.41 be approved. Council Member Hawksworth seconded and the motion passed unanimously.

CORRESPONDENCE: Bob Evans wrote a letter to the Southshore Rail line (NICTD) about the crossing gates going down and staying down without evidence of a train coming. President Mellen reported that while scheduling the repair of the railroad crossing he learned that the railroad found that the gate was not functioning properly and repaired the sensors that were worn out. He also reported that Mineral Springs Road will be closed on Thursday, June 26, 2014 for the repair. Detour signs directing traffic out the East Road gate will be erected. There will be Security guards at the East Gate.

COMMISSIONERS REPORTS:

BEACH: Rob Carstens has been pressuring South Shore Marina – the barge company, to put our buoys in the lake. Residents were urged to donate to the Fireworks display on July 5, 2014.

BUILDING: A time limit for construction was discussed with a possible requirement of an additional building permit fee.

ENGINEER: Irv Call replaced the other lamp at the front gate. He repaired the line to the caisson with the help of Rick Demkovich and Mike Konopacki.

ENVIRONMENT: Robin Tennant reported that the flowers that were not sold at the Spring party have been planted on Clubhouse dune. She will have a community service volunteer working under Rich Hawksworth and her supervision, primarily doing environmental work.

MAINTENANCE: Dick Taylor reported that the basketball backboard is up and all the park benches have new wood on them.

SECURITY: Cecilia Call passed on a concern about cars speeding on East Road. There is a new family with very young children living on East Road by Crest Drive.

OTHER REPORTS: President Mellen said that the Clubhouse logs look fantastic. After the perma-chinking is complete the Clubhouse will be stained. Then clear coat goes on every three years and that should be the extent of the exterior maintenance needed in the future.

OLD BUSINESS: After the second reading by title only of the proposed amendments to ordinances presented last month, Council Member Sullivan moved that 2 of the Ordinances be approved. Member Hawksworth seconded and the Ordinances passed unanimously. They are as follows:

Ordinance No. 2014-1. Buildings and Building Regulations, An Ordinance of the Town Council of the Town of Dune Acres, Indiana. Amending Chapter 10, Article II, Section 10-25(a) of the Dune Acres Town Code, to read as follows: Section 10-27(a) shall be changed to read "Permits required. No person, firm or corporation shall erect, construct, remodel, enlarge, move, remove, convert or demolish any building or structure in the Town, nor proceed with clearing, grading, excavation, tree removal, paving or other work in connection therewith nor make any improvements required by Chapter 30 (Subdivisions), or cause the same to be done, without first obtaining an Improvement Location Permit as required by Chapter 46 (Zoning) and a Building Permit."

Ordinance No. 2014-3. Subdivisions. An Ordinance of the Town Council of the Town of Dune Acres, Indiana. Amending Chapter 30 of the Dune Acres Town Code. Chapter 30, Article I shall be changed as follows: Chapter 30, Article I, Section 30-2 shall be changed to include "Lot Width means the mean width of a lot measured at right angles to its depth." Chapter 30, Article III shall be changed as follows: 1). The heading of the first column of the table included in Section 30-59 Lots. Shall be changed to read "Minimum Width". 2). Section 30-60(a) shall be changed to read "Schools and recreation facilities. Where deemed essential by the Plan Commission or the Town Council, upon consideration of the particular type of development proposed in the subdivision, the Plan Commission may specify provision for schools and for recreation facilities, including neighborhood parks, playgrounds, and public access to water frontage. Such provisions may include:" 3). Section 30-60 (a)(3) shall be added to read "In lieu of the dedication of land as required by Sec.30-60(a)(1), the Town Council may require a monetary donation not to exceed 10% of the fair market value of the property proposed for subdivision. Said monetary donation will be used solely for the acquisition of new town parkland or the improvement of existing town parkland.

4). Section 30-60(b) shall be changed to read "Lands adjacent to Lake Michigan. All land adjacent to Lake Michigan, and located within one-hundred feet of the landward side of the Ordinary High Water Mark, as established and defined by the State of Indiana, shall be dedicated for use as a public park."

Chapter 30, Article IV shall be changed as follows:

- 1). Section 30-84(7) shall be added to read "Eradication of Invasive Plant Species"
- 2). Section 30-84(8) shall be added to read "Remediation of areas disturbed by construction activities using native vegetation indigenous to the site unless, in the judgement of the Plan Commission, said vegetation is unsuitable for the intended purpose in which case Plan Commission will suggest suitable alternatives.
- 3). Section 30-85(c) shall be added to read "All proposed improvements shall be subject to the provisions of Chapter 46, Article IV of the Town ordinances.

NEW BUSINESS: The Clerk-Treasurer will be working on the 2015 Budget. Commissioners were encouraged to let her know if there are any new requests.

There was a discussion concerning revising parts of the parking permit ordinances, including the ban on door to door solicitation. The discussion will be considered by the Town Council.

Town Council President Mellen met with the new Superintendent of the National Park Service, Mr. Paul Labowitz in what he described as a very positive discussion. Superintendent Labowitz seems very committed to having a good relationship with the park's lakeshore neighboring communities.

Lou Roberts, who recently completed the new Dune Acres' phone directory let everyone know that previous residents Jeffrey and Linda Swoger did the graphic design work for the advertising in the directories. The Town Council thanked both Lou and the Swogers for their hard work. Lou has requested that the upcoming budget allow money for the publishing costs since obtaining advertising is very time consuming.

Sue Smith wanted the Council to know that the new group "UFO's" are enjoying their weekly Thursday morning gatherings at the Town Hall. About a dozen women have enjoyed the craft time and are making new friends.

With no other matters duly brought before the Town Council, the meeting was adjourned at 7:43 p.m.

	LOU MELLEN, Town Council President
	JOHN SULLIVAN, Town Council Member
	RICH HAWKSWORTH, Town Council Member

CAROLYN MELLEN, Clerk-Treasurer

Atha W. Belsha	CLAIMANT	CLAIMS FOR JUNE 2014 DESCRIPTION	Λ	MOLINIT
Clerk-Treasurer Office			exponence	
Diane Bartley Security Pay \$ 167.8	Carolyn S. Mellen			
Glenn Brown		****	- females	
Security Pay Secu	Glenn Brown		-	
Security Pay Security Security Office Security Security Mobile Phone Security Phone Security Mobile Phone Security Phone Securi	Harold E. King			-
Mark J Taylor Maintenance Pay \$ 1,496.4 Philip A Lepley Security Pay \$ 1,596.2 Sean T Grubbs Security Pay \$ 1,205.7 Tenry R Trout Security Pay \$ 1,205.7 Electronic Federal Tax Payment System Payroll Liabilities for Pay Period 5/1/2014-5/31/2014 \$ 2,001.3 IN Tax Payroll Liabilities for Pay Period 5/1/2014-5/31/2014 \$ 3,001.3 Republic Senices - Able Disposal#715 Mipsoco 3 49.00 Gas/Electric at Town Hall - East Road \$ 14.3 Gas/Electric at Pump House \$ 149.00 Gas/Electric at Pump House \$ 149.00 Electric at Tennis Court \$ 20.20 Electric at Security Office \$ 111.20 Electric at Security Office \$ 111.20 Frontier Security Mobile Phone \$ 43.55 Frontier Security Mobile Phone \$ 63.30 IAWC Water to Security Pumply louse phones & clubhouse monitor \$ 179.81 IAWC Water to Security Pumply louse phones & clubhouse monitor \$ 179.81 IAWC Water to Security Pumply louse phones & clubhouse monitor \$ 179.62	Justin O Kooken		-	
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N Tax	Terry R Trout	Security Pay	\$	arteres resistant programme and a federal
N Tax		Payroll Liabilities for Pay Period 5/1/2014-5/31/2014		
Electric at Mineral Springs & RT 12		Payroll Liabilities for Pay Period	and the same of the same	477.75
Gas/Electric at Town Hall - East Road \$ 81.99		Monthly collection	\$	94.00
Gas at Clubhouse	Nipsco		\$	14.36
Gas/Electric at Pump House \$121.68		Gas/Electric at Town Hall - East Road	\$	81.99
Electric at 1 Senurity Office			\$	49.09
Electric at 4 Shore Drive Pump		Gas/Electric at Pump House	\$	121.69
Electric at Security Office		Electric at Tennis Court	\$	20.26
Verizon Wireless Security Mobile Phone \$ 43.50		Electric at 4 Shore Drive Pump	\$	-
Frontier Security/Pumph-louse phones & clubhouse monitor \$ 179.8' Town Hall/Internet/Phone \$ 185.3' IAWC Water to Security Office - \$ 48.9' Water to Security Office - \$ 48.9' Water to Clubhouse/maintenance barn \$ 84.6' May 29-June 25, 2014 East Beach \$ 115.00' May 1-28, 2014 East Beach \$ 115.00' May 29-June 25, 2014 \$ 115.00' Pinkerton Fuels & Lubricants Fuel for Town Vehicles \$ 500.4' Holpkins' Ace Hardware Brass shutoff hose, rat bait - Maintenance \$ 16.4' ABCC Burglar & Fire Alarm Corp Monthly monitoring \$ 30.00' Menards Portage Uight bulbs, bleach, cable ties, gas can etc. M. Taylor \$ 75.72' Fast Set Concrete for The Bear \$ 22.4' 25 24/48'', Bolt, Rustoleum spray - Bball Ct. \$ 119.35' 15 24/48'', Miping cloths, etc. \$ 66.7' Building picnic tables \$ 104.6' Menards Michigan City Repair park benches \$ 26.81' Martin Security quarterly Monitoring Electronic Fire System \$ 75.00' Cligarette Receptace at Viewing Deck - Park \$ 129.99' Chase Credit Card Rapid Fax \$ 8 Customs - flashing light bar on maint. truck \$ 391.24' Prairie Nursery- Reimbursed by Social Committee \$ 362.96' Tractor Supply co25' hose - maintenance \$ 24.99' Martin Gellen Brown - uniform \$ 185.01' CHilart Basteries and Security Supplies \$ 39.95' Tractor Supply co25' hose - maintenance \$ 24.99' Martin Gellen Brown - uniform \$ 185.01' CHilart Batteries and Security Supplies \$ 39.95' Tractor Supply co25' hose - maintenance \$ 24.99' Martin Gellen Brown - uniform \$ 185.01' CHilart Batteries and Security Supplies \$ 39.95' Tractor Supply co25' hose - maintenance \$ 39.99' Martin Security Prod. prod. return wrong permit \$ 40.00' Clenn Brown - uniform \$ 185.01' CHilart Batteries and Security Supplies \$ 39.95' Martin Security Prod. prod. light replacement- Call \$ 129.99' Martin Security Prod. purchase correct mount \$ 8.50' Martin Security Supplies \$ 39.95' Martin Security Prod. purchase correct mount \$ 8.50' Martin Security Supplies \$ 39.95' Martin Security Prod. purchase correct mount \$ 8.50' Martin Security Prod. purchase correct mount \$ 8.99' Ma			\$	111.29
Town Hall/Internet/Phone \$ 85.3			\$	43.53
Water to Security Office	Frontier	Security/PumpHouse phones & clubhouse monitor	\$	179.81
Water to Clubhouse/maintenance barn Water to Clubhouse/maintenance barn \$ 84.6 Fired Pride Portable Toilet Co May 1-28, 2014 East Beach \$ 115.00 May 29-June 25, 2014 \$ 115.00 Finkerton Fuels & Lubricants Fuel for Town Vehicles \$ 500.44 Hopkins' Ace Hardware Brass shutoff hose, rat bait - Maintenance \$ 16.46 ABC Burglar & Fire Alarm Corp Monthly monitoring Light bubbs, bleach, cable ties, gas can etc. M. Taylor Fast Set Concrete for The Bear \$ 22.40 \$ 25 2x4x8°, Boit, Rustoleum spray - Bball Ct. \$ 119.36 \$ 15 2x4x8°, Boit, Rustoleum spray - Bball Ct. \$ 119.36 \$ 16.70 Building picnic tables \$ 104.66 \$ 66.70 Building picnic tables \$ 104.66 \$ 66.70 Building picnic tables \$ 26.81 Martin Security Quarterly Monitoring Electronic Fire System \$ 129.99 Chase Credit Card Rapid Fax \$ 9.95 \$ 123 Security Prod., purchase correct mount \$ R & B Customs - flashing light bar on maint. truck \$ 391.24 Prairie Nursery- Reimbursed by Social Committee \$ 362.96 Fraictor Supply co. 25 hose - maintenance \$ 89.99 Energy Efficient Prod. light replacement- I. Call \$ 129.99 YMLP - Annual text messaging - H. Silverman \$ 108.00 Cliant Brown - uniform Glenn Brown - uniform Glenn Brown - uniform \$ 109.00 Freimburse for Premium Grade Electrical Tape \$ 100.00 Refund for revocation of parking permit \$ 40.00 Refund for revocation of parking permit \$ 40.00 Refund for Prone Beach Adv. double payment \$ 100.00 Shesterton Feed & Garden \$ 23.50 Landscape fabric for culvert at Clubhouse \$ 39.90 Refund for revocation of parking permit \$ 40.00 Shesterton Feed & Garden \$ 23.50 Landscape fabric for culvert at Clubhouse \$ 39.90 Refund for revocation of parking permit \$ 40.00 Shesterton Feed & Garden \$ 24.93 Refund for revocation of parking permit \$ 40.00 Shesterton Feed & Garden \$ 23.50 Landscape fabric for culvert at Clubhouse \$ 39.90 Refund for revocation of parking permit \$ 40.00 Shesterton Feed & Garden \$ 20.14 Fire Contract - 1/12 annual amount \$ 8.507.50 Refund for revocati		Town Hall/Internet/Phone	\$	85.34
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