

**TOWN OF DUNE ACRES
COUNCIL MINUTES
July 19, 2016**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, July 19, 2016 at the Town Hall. Council President Rich Hawksworth called the meeting to order at 7:10 p.m., with Council Member Alexander Stemer, Council Member Peter Bomberger, Clerk-Treasurer Jeannette Bapst, and Attorney Dan Whitten in attendance. President Hawksworth opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes for the June 21, 2016, Town Council Meeting and the June 21, 2016, Executive Session be approved as presented. Motion passed unanimously.

FINANCIAL REPORT :

BANK BALANCES 06/30/2016

Porter State Bank	\$289,015.40
TrustIndiana	\$191,871.67
Adjustments	
Record Balance	\$480,887.07

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purchase.

**BREAK DOWN OF FINANCES AMONG FUNDS
As of June 30, 2016**

FUNDS	CASH BALANCE	APP BAL.	% Left
GENERAL	\$ 182,825.19	\$219,010	61
MOTOR VEHICLE HIGHWAY	\$ 50,927.14	\$ 60,000	100
LOCAL ROAD & STREET	\$ 4,285.21	\$ 898	15
PARK & RECREATION	\$ 3,995.40	\$ 5,586	69
DONATIONS *	\$ 30,971.31		
RAINY DAY FUND*	\$ 131,930.78		
CCI	\$ 932.66	(\$ 106)	-10
CCD	\$ 26,301.83	\$ 11,253	51
CEDIT	\$ 30,532.59	\$ 20,000	100
RIVERBOAT REVENUE SHARING	\$ 3,019.73	\$ 1,500	100
CLUBHOUSE DUNE GRANT	\$ -1,625.00		
Construction Security Dep*	\$ 10,000.00		
SalesTaxClubHouseRental*	\$ 178.45		
ClubHouseRentalDeposit*	\$ 2,000.00		
LOIT	\$ 3,538.00		
TOTAL FUNDS	\$ 479,813.29		

Bapst presented the June month-end financial report. It was moved and seconded to approve the financial report. Motioned passed unanimously.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of July 2016, #5401 - #5439, in the amount of \$57,755.71 be approved. Motion passed unanimously.

It was noted that legal expense relative to litigation initiated by a town resident currently totals \$16,762.

CORRESPONDENCE RECEIVED:

A Notice for Public Comment regarding IDEM and the Bailly Generating Station was presented.

A recommendation from the Town's insurance underwriter was presented and discussed. As a risk control measure, contracts with town service providers that include Hold Harmless language and other requirements are suggested. Attorney Whitten will prepare a document for Council consideration.

The Northern Indiana Regional Planning Commission provided new Pedestrian / Bike / Waterway maps that are available at the town hall.

COMMISSIONERS REPORTS:

BEACH: It was noted that buoys had been installed at town beaches, and that one buoy may be missing following recent storm events.

ENGINEERING: Town Engineer Irv Call provided an update on the clubhouse wiring project, which includes upgrading service to 3-phase and burying wires. He said the electric cabinet had been received and was currently in Michigan City being modified, and that a NIPSCO service application had been submitted. Call was working on obtaining additional parts and supplies. The logistical plan for burying new 3-phase wires, as well as burying the existing wires from the caisson to the maintenance building, had not yet been finalized.

PARKS: Parks Commissioner Kellie Klein reported that a grant application had been submitted to the Dune Acres Civic Improvement Foundation (DACIF) for ice rink improvements. She was told the grant would be considered at DACIF's September meeting. Klein was concerned that the project might not be completed in this calendar year.

ROADS: President Hawksworth said crack seal was currently being applied on roads throughout town. Several patch repairs were completed.

Bapst said the town's Asset Management Plan had been submitted to the state as required.

SECURITY: President Hawksworth reported on several security items that were included in a written report from Security Commissioner Bill Griffin. Hawksworth said additional equipment was needed for technology upgrades, totaling approximately \$3,000. It was agreed by consensus to approve additional security equipment expenditures as needed.

OLD BUSINESS:

Discussion on Amendments to Chapters 18 & 42 of the Town Code. President Hawksworth summarized work completed to date on named ordinances, then presented proposed revisions to the Council and public. The current proposed amendments to Chapter 42 remain silent on regulating or registering any type of watercraft used during the summer months on town park beaches. Storing watercraft on designated town park areas during the winter months would require a permit.

Councilman Stemer said current amendments to Chapter 42 represent a compromise that he hoped would conclude the discussion. If provisions prove to be unreasonable, or if provisions are abused over time, the Council will revisit in future years.

Councilman Bomberger felt the proposed revisions provide a minimum amount of regulation and were minimally intrusive to residents, while providing needed oversight on boats and trailers stored on town parks.

Discussion was then held on Chapter 42, Section 42-15, that addresses sand dunes, beach vegetation, and dune preservation in general. Dan Whitten was charged with working on language that will better define the ordinance intent, while addressing residents' concerns about limits on reasonable and customary beach use.

Community Crossing IDOT Matching Grant. The final road matching grant application was provided to the Town Council. It was moved and seconded to approve the grant local financial commitment of \$50,027. Motion approved unanimously.

2nd Reading and Adoption of Ordinance Amendment; Chapter 2, Article IV, Division 1, Section 2-130 Rainy Day Fund. It was moved and seconded to approve the second reading and adoption of the revised Rainy Day Fund Ordinance. Motion passed unanimously. The amendment is needed to meet State Board of Accounts and Department of Local Government Finance regulations relative to the state Community Crossing Matching Fund Grant.

NEW BUSINESS:

Resolution 2016-3, Vacation Pay. It was moved and seconded to approve Resolution 2016-3, Vacation Pay. Motion passed unanimously. The resolution authorizes 2016 vacation pay to security and maintenance employees in accordance with town ordinance.

2017 Budget Workshop and Budget Calendar. Clerk-Treasurer Bapst presented the 2017 Budget Calendar and budget worksheet to the Council for discussion. It was noted the Public Hearing is scheduled for August 16, 2016, and adoption for September 20, 2016.

Carstens Memorial Fund. Councilman Stemer reported on the Max Carstens Memorial Fund to be administered by DACIF. Stemer said his family would be making the initial contribution. A telescope at the clubhouse for viewing Chicago and the night sky is under consideration. The Council unanimously agreed to work with DACIF on any desired memorial and asked that specific plans be presented for approval.

OTHER MATTERS:

Councilman Stemer said the Council had received reports of illegal substance use and underage drinking on town park beaches and other town public areas. He asked if residents had thoughts or comments on this issue. There were no comments.

Dan Whitten said he had shared concerns about possible illegal activities on town public areas with Porter County Sheriff David Reynolds. Whitten said Reynolds is receptive to working with Dune Acres and understands the town cannot independently enforce laws with its security staff. Reynolds plans on partnering with Security Commissioner Griffin on protocols.

Discussion was held regarding Porter County Sheriff staff presence in Dune Acres and on assistance/services that could be provided.

The next meeting of the Town Council is August 16, 2016.

With no other matters duly brought before the Town Council, the meeting was adjourned at 8:10 p.m.

RICH HAWKSWORTH, Town Council President

PETER BOMBERGER, Town Council Member

ALEXANDER STEMER, Town Council Member

JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS FOR July, 2016

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Payroll, Gross	July payroll, gross	\$12,950.23
Payroll, Net	July payroll, net	\$10,473.91
EFTPS	July payroll, fed w/h, fica/medicare	\$ 2,903.61
Indiana Dept of Revenue	July payroll, state w/h	\$ 563.42
NIPSCO	Mineral Springs & 12	\$ 13.88
Verizon	Security Mobile Phone	\$ 44.18
Frontier	Security Phone & Internet	\$ 76.35
Republic Services	Waste Services	\$ 122.55
Comcast	Security Office Service	\$ 343.85
Frontier	Town Hall Phone & Internet	\$ 88.57
NIPSCO	Gas and Electric	\$ 461.35
William Nixon	Pickle Ball Equipment	\$ 30.57
Bill Griffin	Security, Wire	\$ 35.29
Denmark Landscaping	Security Project, Wire	\$ 900.00
ABC Burglar & Fire Alarm	Town Hall Security	\$ 30.00
AMA	Directories	\$ 1,631.50
Bill Griffin	Vehicle Cleaning Supplies	\$ 48.97
AE Boyce Company	Laser Checks	\$ 292.87
Rob Carstens	Clubhouse Deposit Refund	\$ 500.00
Datagraphics	Security Activity Logs	\$ 14.00
Indiana American Water	Water, Clubhouse, Security	\$ 79.47
Interstate Rentals	Fireworks Equipment	\$ 602.50
Melrose Pyrotechnics	Fireworks	\$ 6,000.00
Menards, Portage	Maintenance Supplies	\$ 217.20
Perm-A-Seal	Tennis Court Repair	\$ 1,200.00
Pinkerton Oil	Vehicle Fuel	\$ 277.81
Pride Portable Toilet	Beach Toilet	\$ 110.00
Professional Pest Mgmt	Pest Control	\$ 50.00
Reeders Auto Service	Silverado Repair	\$ 151.31
South Shore Marine	Buoys, new and installation	\$ 4,892.50
Tilden Enterprises	Misc. Supplies	\$ 62.31
Capital One Bank, VISA	Clubhouse, Security Equipment	\$ 1,217.79
Hopkins Ace Hardware	Clubhouse Supplies	\$ 18.45
Comcast	Clubhouse phone, internet	\$ 172.77
Dan Whitten	Retainer \$2750, Litigation \$8325	\$11,075.00
Menards, Valparaiso	Maintenance Supplies	\$ 53.51
Menards, Portage	Maintenance Supplies	\$ 49.99
TOTAL CLAIMS FOR	JULY, 2016	\$57,755.71