

**TOWN OF DUNE ACRES**  
**draft COUNCIL MINUTES**  
**October 20, 2020**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, September 15, 2020, via ZOOM teleconference. President Richard Hawksworth called the meeting to order at 7:05 p.m., with Council Members Peter Bomberger and Alexander Stemer, Clerk-Treasurer Jeannette Bapst and Attorney Adam Mindel representing Dan Whitten in attendance.

**APPROVAL OF MINUTES:**

It was moved and seconded that minutes for the September 15, 2020, Town Council Meeting be approved as presented. Motion passed unanimously.

**FINANCIAL REPORT:**

**BANK BALANCES 09/30/2020**

Porter State Bank	\$ 160,343.60
Trust Indiana	\$ 258,019.63
Record Balance	\$ 418,363.23

\*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS**  
**As of September 30, 2020**

FUNDS	CASH BALANCE 09-30-20	APP BAL.	% Left
GENERAL	131,095.37	\$170,329	40
MOTOR VEHICLE HIGHWAY	6,937.49	\$12,333	20
LOCAL ROAD & STREET	16,876.64	\$36	0
MOTOR VEHICLE HWY RESTRICT	6,426.20		
PARK & RECREATION	47,889.98	\$5,176	45
RAINY DAY FUND	110,000.00	\$50,000	100
CCI	760.82		
CCD	15,406.43	\$991	3
CEDIT	17,801.95	\$8,647	43
RIVERBOAT REVENUE SHARING	1,053.33	\$1,500	60
Donations*	29,308.40		
Clubhouse Dune Grant*	.00		
Construction Security Dep*	32,500.00		
SalesTaxClubHouseRental*	168.75		
ClubHouseRentalDeposit*	2,000.00		
Local Road & Bridge Grant*	.00		
<b>TOTAL FUNDS</b>	<b>\$ 418,225.36</b>		

Clerk-Treasurer Bapst presented the September month-end financial report. It was moved and seconded to approve the financial report. Motion passed unanimously.

**PAYMENT OF CLAIMS:**

It was moved and seconded that claims for the month of October, 2020, #6962 - #7004, in the amount of \$62,460.94 be approved. Motion passed unanimously.

**CORRESPONDENCE RECEIVED:**

None

**COMMISSIONERS REPORTS:**

**BUILDING:** Building Commissioner Tom Roberts had recommended approval of Building Permit #2020-26, 35 Crest Drive, \$29,000 paving replacement, Building Permit #2020-27, 18 East Road, \$44,500 roof replacement, Building Permit #2020-31, 8 Summit Road interior

renovations and room extension, and Building Permit #2020-32, 3 Shore Drive \$22,000 window and door replacement. It was moved and seconded to approve the recommendations. Motion passed unanimously.

**BEACH COMMISSIONER:** Beach Commissioner Carstens reported all safety buoys had been removed for the season, with one buoy lost over the summer. South Shore Marina's service quote for the 2021 season, including equipment replacement, totals \$5,215.

Carstens said he was researching the establishment of designated swimming beaches that would prohibit motorized watercraft as discussed at previous meetings. He will report on progress at future meetings.

**ENVIRONMENTAL:** Environmental Commissioner Robin Tennant was recognized by President Hawksworth for conducting another successful Town Cleanup.

## OLD BUSINESS

None

## NEW BUSINESS

Destruction of Public Records, State Form 44905. It was moved and seconded to approve the destruction of public records as listed on State Form 44905 presented by the Clerk-Treasurer and in accordance with the Indiana Records Retention Schedule. Motion passed unanimously. Bapst will submit required documentation to County and State agencies.

Resolution #2020-04 Holiday Pay. It was moved and seconded to approve Resolution #2020-04, Holiday. Motion passed unanimously. The resolution provides a holiday stipend to qualifying maintenance and security employees as outlined in Ordinance.

Authorization to Dispose of Town Property – Kawasaki Mule. As had been recommended by Maintenance Commissioner Dick Taylor, it was moved and seconded to dispose of the Town's Kawasaki Mule following procedures outlined in Indiana Code. Motion passed unanimously. Bapst will publish required legal notices and facilitate the sale to the highest bidder.

South Shore Clean Cities, Indiana Office of Energy Development *Public Safety Resilience Grant.* Bapst provided information on a Town grant submitted in collaboration with South Shore Clean Cities, a not-for-profit that serves government agencies with clean energy initiatives, that would offset costs of a gasoline/electric hybrid security vehicle. Award notifications are expected in November.

Clubhouse Rental. A motion was made and seconded to approve a June 25-26-27, 2021 clubhouse rental. Motion passed unanimously.

Dune Acres Trick or Treat: It was agreed by consensus to conduct the Town Trick or Treat on October 31, 2020 between the hours of 5:00 PM and 7:00 PM.

## OTHER BUSINESS:

Voting Information: Discussion was held regarding voting locations and times available to residents, noting the Dune Acres Town Hall was not scheduled as a polling location this election. Bapst was instructed to repeat an earlier email to residents listing the November 3 election day site, as well as in-person absentee locations.

With no further business, the meeting adjourned at 7:30 PM.

The next regular meeting of the Town Council is 7:00 PM, November 17, 2020.

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RICHARD HAWKSWORTH, Town Council President

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PETER BOMBERGER, Town Council Member

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ALEXANDER STEMER, Town Council Member

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JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS FOR OCT 2020

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Payroll, Gross	October payroll, gross	\$ 13,925.16
Payroll, Net	October payroll, net	\$ 10,791.88
Indiana Dept of Revenue	October payroll, state w/h	\$ 690.12
EFTPS	October payroll, fed w/h, fica/medicare	\$ 3,119.63
Indiana State Collection Unit	Garnishment	\$ 388.82
Town of Dune Acres	Cost Share Grant Donation	\$ 250.00
Comcast	Phone and Internet	\$ 303.91
Frontier	Phone and Internet	\$ 66.13
NIPSCO	Gas and Electric	\$ 16.26
Woodward Woodcare	Clubhouse Log Inspection	\$ 300.00
Frontier	Phone and Internet	\$ 101.13
Republic Services	Waste Service	\$ 105.00
NIPSCO	Gas and Electric	\$ 479.12
Action Fire Equipment	Clubhouse Inspection	\$ 158.00
Capital One VISA	Plants	\$ 246.34
Ecorealm	Environmental	\$ 1,407.55
Hopkins Ace Hardware	Supplies	\$ 112.90
Menards Portage	Supplies	\$ 628.78
Per Mar Security	Clubhouse Service	\$ 149.06
Pinkerton Oil	Vehicle Fuel	\$ 209.64
Pride Portable Toilet	Beach Toilet	\$ 120.00
Professional Pest Mgmt	Pest Management	\$ 50.00
Quill Office Products	Town Hall Cabinets, supplies	\$ 1,604.17
Sharon Snyder	Environmental Costshare Grant	\$ 250.00
South Shore Clean Cities	Membership	\$ 2,000.00
South Shore Marina	Buoys	\$ 1,975.00
State Line Fire Systems	Clubhouse Inspection	\$ 582.00
Applied Ecological	Plants	\$ 1,079.11
Tilden Enterprises	Supplies	\$ 117.81
Alan Stock	Construction Deposit Refund	\$ 7,500.00
Thomas Froman	Construction Deposit Refund	\$ 7,400.00
Town of Dune Acres	Froman Occupancy Permit Fee	\$ 100.00
Dan Whitten	Legal, 3rd Quarter	\$ 2,750.00
William Griffin	Supply Reimbursement	\$ 33.92
Menards, Michigan City	Supplies	\$ 139.92
Comcast	Phone and Internet	\$ 303.93
Indiana American Water	Water	\$ 105.65
W.A. Recycling	Organic Dumpsters, 2	\$ 700.00
Erdelac Land Management	Environmental	\$ 800.00
Justins Tree Service	Tree Removal	\$ 1,400.00

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**TOTAL October, 2020**

**\$ 62,460.94**