

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
July 19, 2022**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, July 19, 2022, at the clubhouse. Council President Richard Hawksworth called the meeting to order at 7:00 p.m., with Council Members Alexander Stemer and Paul Woidke, Clerk-Treasurer Jeannette Bapst, and attorney Adam Mindel in attendance.

**APPROVAL OF MINUTES:**

It was moved and seconded that minutes for the June 21, 2022 Council Meeting be approved as presented. Vote was unanimous in favor; motion passed.

**FINANCIAL REPORT:**

**BANK BALANCES 06/30/2022**

Porter State Bank	\$379,493.81
Trust Indiana	\$158,439.81
Record Balance	\$537,933.62

\*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS  
As of June 30, 2022**

FUNDS	CASH BALANCE 06-30-22	APP BAL.	% Left
GENERAL	206,628.61	255,364	55
MOTOR VEHICLE HIGHWAY	24,592.19	18,915	32
LOCAL ROAD AND STREET	29,996.37	1,000	18
MOTOR VEHICLE HWY RESTRICT	1,457.00		
PARK & RECREATION	46,364.31	2,663	30
RAINY DAY FUND	110,000.00	50,000	100
CCI	554.01	00	00
CCD	27,407.54	11,951	34
CEDIT	9,275.83	3,677	18
RIVERBOAT REVENUE SHARING	487.33	1,000	100
Donations	39,923.39		
ARP Covid Relief	20,623.07		
Lake Michigan Coastal Grant*	-2,200.00		
Construction Security Dep*	15,000.00		
Sales Tax Club House Rental*	250.68		
Club House Rental Deposit*	1,600.00		
Community Crossings Grant	.00		
<b>TOTAL FUNDS</b>	<b>\$ 531,960.33</b>		

Clerk-Treasurer Bapst presented the June month-end financial report. It was moved and seconded to approve the financial report. Vote was unanimous in favor; motion passed.

**PAYMENT OF CLAIMS:**

It was moved and seconded that claims for the month of July, 2022, #7626 - #7653, in the amount of \$54,183.59 be approved. Vote was unanimous in favor; motion passed.

**CORRESPONDENCE RECEIVED:**

none

**COMMISSIONERS REPORTS:**

**BUILDING:** Building Commissioner Tom Roberts provided an update on construction activities at 2 Redwood. He said the contractor is responsive to Town requirements, footings

are being poured this week, and excavated sand is being stored on Aspen Drive as approved by the Council last month. Roberts anticipated approximately 20 loads of excess sand after backfill is complete in September, recommending all excess sand be deposited off Beach Drive to nourish East Beach and Ridge Beach. Roberts was asked to coordinate the town sand deposits with Beach Commissioner Rob Carstens.

**SECURITY:** The security personnel recommendation had been withdrawn by Security Commissioner Bill Griffin.

#### OLD BUSINESS

Ordinance 2022-05, Chapter 22 Flood Control Revision, Second Reading and Adoption. It was moved and seconded to approve second reading and adoption of Ordinance 2022-05, Chapter 22 Flood Control Revisions. Vote was unanimous in favor; motion passed. Ordinance update is necessary for the Town to remain compliant with the National Flood Insurance Program. Bapst will file necessary documentation with state and federal agencies.

American Rescue Plan (COVID Relief) Update. Bapst reported the second and final distribution of ARP funds expected in July had not yet been received.

#### NEW BUSINESS

2023 Budget Workshop. Bapst presented the draft 2023 budget to the Council and asked for feedback prior to the Budget Public Hearing scheduled for August 16, 2022. She noted the Department of Local Government Finance (DLGF) had announced a five (5) percent allowable increase in the maximum levy for the coming year. She also reported the DLGF had approved the town's new Cumulative Capital Development Fund rate of .037 per \$100 assessed valuation. Council members asked that all levy increase dollars be allocated to salaries. Council members also requested review of the 2022 budget for consideration of bonus stipends to staff to help offset inflation.

Clubhouse Rentals. It was moved and seconded to approve clubhouse rentals for 7-24-22, 8-4-22, 9-25-22 and 10-8-22. Vote was unanimous in favor; motion passed.

#### OTHER BUSINESS:

Clean Water Ambassador/Septic System Maintenance Program. Councilmember Woidke, who serves as Dune Acres' Indiana Department of Natural Resources (INDNR) Clean Water Program Ambassador (focusing on all aspects of septic system maintenance) reported on a recent meeting facilitated by the INDNR. New State legislation has been enacted that prohibits municipalities from adopting septic system ordinances that are more stringent than State law. This restriction eliminates the possibility of requiring septic inspections before real estate sales, enhancing environmental protections along the beachfront, and generally weakens local government's home rule authority. Discussion was held regarding Dune Acres' ongoing challenges with septic systems at older homes.

Parking at Oak Drive Beach Access. Resident Bob Martino, 22 Oak Drive, reported vehicles are continuing to utilize the roadway/driveway for parking and for dropping off beach paraphernalia and such use blocks emergency access to his home. The Council promised to review the issue and discuss solutions such as targeted emails, signage, and town security staff involvement.

Clubhouse Fire Suppression System. Tom Roberts shared his concerns about the existing clubhouse fire suppression system, suggesting replacement options be considered in the near future. He cited the system's complexity, opining with so many components the possibility of failure during an emergency were considerable.

With no further business, the meeting adjourned at 8:20 PM.

The next regular meeting of the Town Council and Public Hearing on the 2023 budget is 7:00 PM, August 16, 2022 at the clubhouse.

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RICHARD HAWKSWORTH, Town Council President

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PAUL WOIDKE, Town Council Member

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ALEXANDER STEMER, Town Council Member

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JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS - JULY 2022

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
NIPSCO	Mineral Springs and Rt 12	\$ 16.50
Signature Lawns	Roadside Mowing	\$ 1,020.75
RES Great Lakes, LLC	Town Park A LMCP Grant	\$ 4,400.00
Payroll, Gross	July payroll, gross	\$ 15,599.56
Payroll, Net	July payroll, net	\$ 12,711.63
Indiana Dept of Revenue	July payroll, state w/h	\$ 725.07
EFTPS	July payroll, fed w/h, fica/medicare	\$ 3,356.23
Capital One VISA	Security Fuel, Job Search, Dog Disp	\$ 943.57
Pyrotechnic	Fireworks	\$ 7,500.00
Jared's Pressure Wash	Clubhouse Patio	\$ 420.00
Frontier	Phone and Internet	\$ 98.89
NIPSCO	Gas and Electric	\$ 798.01
Republic Services <i>VOIDED</i>	Waste Service	\$ 2,580.00
Frontier	Phone and Internet	\$ 105.28
Hopkins Ace Hardware	Supplies	\$ 114.98
Interstate Rentals	Fireworks Equipment	\$ 958.00
Jeaneen Dougherty	Vehicle Reimbursement	\$ 10.00
Menards - Portage	Supplies	\$ 445.82
Pinkerton Oil	Vehicle Fuel	\$ 319.04
Pride Toilet	Beach Toilet	\$ 120.00
Quill Office Products	Office Supplies	\$ 86.99
Cailey Economou-Archer	Clubhouse Cancel - refund	\$ 1,242.00
Professional Pest Mgmt	Pest Control	\$ 50.00
Republic Services	Waste Service	\$ 258.00
Comcast	Phone and Internet	\$ 176.76
Indiana American Water	Water	\$ 93.51
First State Bank of Porter	Stop Payment Fee	\$ 33.00

Total JULY, 2022

\$ 54,183.59

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