

TOWN OF DUNE ACRES
COUNCIL MINUTES - DRAFT
February 20, 2024

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, February 20, 2024, at the Town Hall. Council President Richard Hawksworth called the meeting to order at 7:05 p.m., with Council Member Paul Woidke and Clerk-Treasurer Bonnie Hawksworth in attendance. Council Member Alexander Stemer and attorney Adam Mindel participated via Zoom. Commissioners present were Fire Commissioner and Security Commissioner. Beach Commissioner, Parks Commissioner and Roads Commissioner participated via Zoom.

The meeting was broadcast live via Zoom teleconference.

APPROVAL OF MINUTES:

It was moved and seconded that minutes for the January 18, 2024 Council Meeting be approved as presented. A roll call vote was taken. The vote was unanimous in favor; motion passed.

FINANCIAL REPORT:

BANK BALANCE- 01/31/2024

Porter State Bank		\$71,924.81
TrustIndiana		\$532,411.36
Record Balance		\$604,336.17

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

BREAK DOWN OF FINANCES AMONG FUNDS
AS OF JANUARY 31, 2024

FUNDS			APPROP BAL.	% Left
GENERAL		\$210,227.07	\$494,187	95.26
MOTOR VEHICLE HIGHWAY		\$52,841.80	\$70,000	100
LOCAL ROAD & STREET		\$30,628.66	\$15,000	100
MOTOR VEHICLE HWY RESTR		\$8,778.65		
PARK & RECREATION		\$51,728.00	\$9,000	100
RAINY DAY FUND		\$130,000.00	\$50,000	100
CCI		\$236.01	\$1,000	100
CCD		\$27,574.54	\$43,000	100
CEDIT		\$16,229.63	\$20,000	100
RIVERBOAT REVENUE SHARING		\$1,442.23	\$2,000	100
Donations *		\$23,888.87		
ARP COVID RELIEF		\$0.00		
Lake Mich Coastal Grant*		-\$14,000.00		
Construction Security Dep*		\$7,500.00		
SalesTaxClubHouseRental*		\$921.75		
ClubHouseRentalDeposit*		\$1,700.00		
Local Road & Bridge Grant*		\$0.00		
Opioid Settlement*		\$1,854.50		
LEVY EXCESS FUND*		\$0.00		
TOTAL FUNDS		\$551,551.71		

Clerk-Treasurer Hawksworth presented the January month-end financial report. It was moved and seconded to approve the financial report. A roll call vote was taken. The vote was unanimous in favor; motion passed.

PAYMENT OF CLAIMS:

Moving forward, claims will include detail for credit/debit charges. This month's claims include a deposit for fireworks, as well as fees for snow removal and annual insurance premium. It was moved and seconded that claims for the month of February, 2024, Claims #8179-8180; 8194-8225, in the amount of \$75,679.06 be approved. A roll call vote was taken. The vote was unanimous in favor; motion passed.

CORRESPONDENCE RECEIVED:

None

COMMISSIONERS REPORTS:

BEACH: Beach commissioner Rob Carstens presented the fireworks contract for 2024. Fireworks will be provided by Pyrotecnico in the amount of \$7,500 for fireworks to be held on Saturday, July 6 2024. It was moved and seconded to execute the contract. A roll call vote was taken. The vote was unanimous in favor; motion passed.

BUILDING: Two building permits were presented for work to be completed at 44 Circle. It was moved and seconded to approve Building Permits 2024-02; 2024-03. A roll call vote was taken. The vote was unanimous in favor; motion passed.

ENVIRONMENT: The Town Cleanup will be set for Saturday, May 4. It was moved and seconded to confirm the date. A roll call vote was taken. The vote was unanimous in favor; motion passed.

FIRE: Fire Commissioner Harvey Johnson reported a lead in the water tank at the Clubhouse. The tank will be drained and the leak repaired.

MAINTENANCE: Dave Rearick reported that the Clubhouse bathrooms are 99% complete.

PARKS: Parks Commissioner Shawn Fitzpatrick summarized results of the recent survey and meeting. Items on the list include updates such as sealcoating the tennis courts and replacing chains on the playset bridge as well as longer-term initiatives to be further considered such as the feasibility of a dog park, the need for a playfield, and more extensive ice rink and playground updates. A comprehensive plan will be developed.

SECURITY: Security Commissioner Lee McKinley provided an update on the railroad blockages including a log of dates and times. It was suggested that security log these directly on the Surface Transportation Board website. The security team will continue to log these occurrences. Commissioner McKinley presented a proposal for incentive compensation for security employees who assist with weekend parking during the period from Memorial Day through Labor Day. This will be further evaluated.

OLD BUSINESS:

2024 Insurance Renewal: Anton Insurance provided quotes for upgrades to the existing policy for increasing the agreed upon value of the Clubhouse and raising the coverage for cyber-security. After discussion, it was moved and seconded to accept the additional \$1,532 annually to insure the Clubhouse at a value of \$2.5M, and the additional \$1,763 annually for \$1M in cyber-security coverage. A roll call vote was taken. The vote was unanimous in favor; motion passed.

NEW BUSINESS:

Clubhouse Rental: 8-01-2024; 8-18-2024

It was moved and seconded to approve the use of the Clubhouse on 8-01-2024 and 8-18-2024. A roll call vote was taken. The vote was unanimous in favor; motion passed.

Computer Services: President Hawksworth presented a proposal for funding to tighten up computer systems and the Town Hall. These include a premium (secure) email server, a daily

back-up system, and updated monitor and software. It was moved and seconded to approve the \$1,654 expenditure. A roll call vote was taken. The vote was unanimous in favor; motion passed.

With no further business, the meeting adjourned at 8:05 PM.

The next regular meeting of the Town Council Meeting is 7:00 PM, March 19, 2024 at the Town Hall.

RICHARD HAWKSWORTH, Town Council President

PAUL WOIDKE, Town Council Member

ALEXANDER STEMER, Town Council Member

BONNIE HAWKSWORTH, Clerk-Treasurer

CLAIMS FOR February, 2024

	<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
8179	Payroll, Gross	January payroll, gross	\$18,466.98
8180	Payroll, Net	January payroll, net	\$15,222.07
8194	Comcast	Internet - Security	\$217.46
8195	Indiana American	Water	\$138.50
8196	Frontier	Internet/Phone - Town Hall	\$125.15
8197	Travel America	Gas for Vehicles	\$280.14
8198	Dollar General	Supplies for Security	\$39.80
8199	Aldi	Supplies for Security	\$23.40
8201	Amazon	Supplies & Toner Cartridges/Security & Town Hall	\$352.80
8202	A-Plus	Web Hosting Services	\$20.98
8203	AIM	NEO Clerk-Treasurer Workshop	\$129.00
8204	Jewel	Water for Town Hall	\$3.99
8205	Primo Water	Water for Security	\$114.86
8206	Westin Hotel	Hotel, Parking, Meals for NEO Workshop	\$234.95
8207	Pizza Uncommon	Travel Meals	\$46.66
8208	Capital Commons	Parking	\$45.00
8209	State of Indiana	Hotel, Parking, Meals for NEO Workshop	\$95.93
8210	Brainstorm Computers	Security Desktop System; Town Hall Malware Scan	\$994.40
8211	Quill	Office Supplies	\$112.57
8212	Joan Rearick	Eco Cost Share Program	\$500.00
8213	Lee & Sarah McKinley	Eco Cost Share Program	\$500.00
8214	David's Lawn Care	Salting & Snow Removal	\$10,445.00
8215	Kevin Devereaux	Deer Cull Expenses & Mileage	\$475.80
8216	Drey Devereaux	Deer Cull Mileage	\$522.60
8217	Derek Devereaux	Deer Cull Mileage	\$412.72
8218	Circle R Mechanical	Clubhouse Holding Tank Repair	\$699.00
8219	Anton Insurance	Renewal kfor 2024	\$19,051.00
8220	Pyrotecnico	Deposit for Fireworks Display	\$3,750.00
8221	Frontier	Phone/Internet	\$384.33
8222	Republic Services	Waste Removal Services	\$162.50
8223	NIPSCO	Gas/Electric	\$1,392.02
8224	Hopkins Ace Hardware	Maintenance Supplies	\$369.69
8225	Menards	Maintenance Supplies	\$349.76
		February Total	\$75,679.06